



PYCON LOCAL COMMUNITY

Builders + Designers + Proud Supporters

pycon.com.au/local-community

Pycon offers two rounds of Community Grants each year

Applicants who are not successful in one round of grants are welcome to re-submit their application for another round.

	Applications open	Applications close	Applicants notified
Round 1	1st February	30 TH March	30 th April
Round 2	1 st August	30th September	30 th October

What you need to know

To be eligible, applicants must

- 1.1 Have an Australian Business Number (ABN)
- 1.2 Be a Not For Profit or Community Organisation
- 1.3 Reside and operate within the Hastings, Mid-Coast Council and Kempsey Shire LGA's
- 1.4 Be able to show a current Certificate of Public Liability

How to apply

- 2.1 Use our online form
 - Write a brief overview of the project
 - Include your organisations name, address, contact details and website
 - The name and position of the person making the application
 - The amount of money being applied for
 - Email your application to grants@pycon.com.au Or
 - Post your application to Po Box 963, Port Macquarie NSW, 2444

Further information to help your application become successful

- 3.1 Where projects require the purchase of goods or services, related quotes will be helpful.
- 3.2 References from other businesses, community leaders or past clients.
- 3.3 Further details of the project need. Statistics, research, photos or other evidence of its importance
- 3.4 Applications are thought through and well prepared
- 3.5 Your project may improve the quality of life for people
- 3.6 The benefit of the project impacts a large group of people



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- 3.7 Results are fast and practical completion is easily shown
- 3.8 Special consideration to grants over \$5000 may be considered based on their merit.
- 3.9 Prepare a budget overview of the project. Sample Below.

Income	Amount	Expenditure	Amount
Grant sought	\$1500	Garden Shed purchase	\$1000
In kind contribution – labor	\$200	Concrete slab	\$500
In kind contribution – bbq	\$100	In kind contribution	\$300
Other income?		Other expenses?	
Total income	\$1800	Total cost	\$1800

Terms and Conditions

- 5.1 Projects must be completed within 6 months of receiving the funds
- 5.2 If for some reason the project is cancelled or suspended the funds must be returned to Pycon Homes
- 5.3 All funds donated are considered one off. Applicants are welcome to reapply in future grant allocations
- 5.4 Any funding received must be used solely for the reasons stated in the application.
- 5.5 By submitting an application, applicants give Pycon Homes consent to publish or disclose any information provided or obtained, for any purpose we deem fit.
- 5.6 All applications are assessed by a panel of representatives from the local community (Grants Committee)
- 5.7 The applicant may or may not receive the amount requested. The Grants Committee reserves the right to vary the amount. Any decision by the Grants Committee is final.
- 5.8 Applicants will not promote Pycon Homes in any manner without written consent from Pycon Homes
- 5.9 Pycon Homes is not liable for any damage, loss, injury, reputation, or any other event related to the grant or the project for which the grant was applied for
- 5.10 Pycon Homes or a member of the Grant committee may visit the project at any time throughout or after its completion
- 5.11 General sponsorships and fundraising initiatives need not apply
- 5.12 Any in kind contributions towards the project must be declared
- 5.13 Pycon Homes reserves the right to allocate funds to the Grants Committee according to its discretion